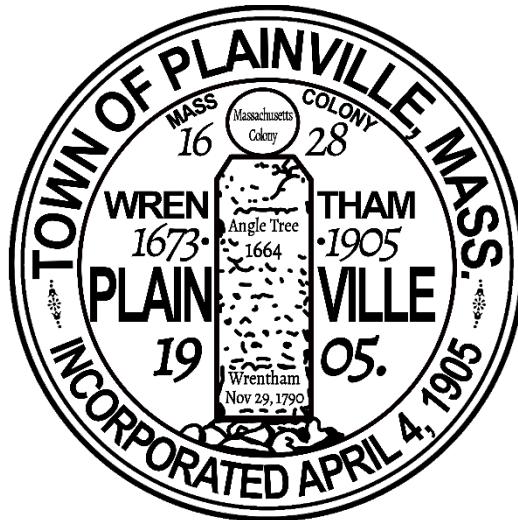


# **TOWN OF PLAINVILLE**



**Transcript of Articles in the Warrant for the**

## **SPECIAL TOWN MEETING**

**Report of the Finance Committee**

**Monday, October 7, 2024**

**At 7:00 p.m.**

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Please bring this report to the meeting for use in the proceedings at the

**BEATRICE H. WOOD ELEMENTARY SCHOOL  
72 Messenger Street**

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**- IMPORTANT -**

**This Warrant contains Articles, explanations, recommendations, and appendices. Only the Articles are part of the “official” call to Town Meeting. The explanations and appendices are editorial, and the recommendations expressed are those of the Finance Committee. Only the Articles are part of the official Town Meeting warrant.**



## The Select Board

Dear Plainville Residents,

Welcome to the Special Town Meeting of 2024. Although we have not held a Special Town Meeting in recent years, this year's agenda includes several critical items that could not be addressed at our Annual Town Meeting in June. The Select Board unanimously recommends approving all Warrant Articles.

The most crucial items are Articles 1 and 2, which propose constructing a new water treatment plant at the corner of East Bacon and George Street. This facility is not just an infrastructure investment but also an investment in the health, safety, and prosperity of every resident. It will significantly increase our water capacity to meet current and future demands and comply with state and federal mandates to remove harmful contaminants, including PFAS. Additionally, it will address long-standing issues with elevated iron and manganese levels, improving both water quality and taste.

This project is essential for Plainville's economic vitality. A reliable, high-quality water supply will attract new businesses and stabilize property values, contributing to a stronger local economy and more stable tax rates. With significant state funding, low and no-interest loans, and potential grants, we will minimize the financial burden on residents. The new plant will also ensure compliance with federal and state regulations, avoiding costly fines and penalties.

Given the significance of this investment and its benefits to all residents, we propose that the cost be shared between water ratepayers (covering 2/3) and taxpayers (covering 1/3). While non-water customers may not directly use the plant's services, they will benefit from its broader public health, environmental, economic, and social advantages.

We will also decide whether to approve Articles 3, 4, and 5. Article 3 proposes using existing funds to replace the over 35-year-old and unreliable HVAC system at the Plainville Public Library. Article 4 seeks to amend the Town Bylaws to allow flexibility in scheduling the Annual Town Meeting. Article 5 involves utilizing Community Preservation Act funds to extend a water supply line to the Plainville Athletic League and to preserve our history by installing new windows and doors at the James Humphrey House.

We appreciate your thoughtful input leading up to this meeting and encourage you to continue sharing your views. While we may not agree on every issue, we make better decisions when all voices are heard.

### THE SELECT BOARD

Brian Kelly, Chair  
Maggie Clarke, Vice-Chair  
Jeffrey Johnson, Clerk

September 5, 2024

## TOWN OF PLAINVILLE



Commonwealth of Massachusetts

### WARRANT FOR THE SPECIAL TOWN MEETING

Monday, October 7, 2024

At 7:00 o'clock in the Evening  
at the Beatrice H. Wood Elementary School, 72 Messenger Street

**Norfolk, ss**

To any of the Constables of the Town of Plainville, in said County of Norfolk, Commonwealth of Massachusetts.

### **GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Plainville, who are qualified to vote in elections and Town affairs, to meet at the Beatrice H. Wood Elementary School, 72 Messenger Street, in said Plainville, on Monday, the 7th day of October 2024 at 7:00 p.m.; then and there to act upon the enclosed articles, to wit:

In case all articles in the foregoing Warrant shall not be acted upon at the Meeting called for on Monday, October 7, 2024, to meet in Adjourned Sessions at such time and place as the meeting shall determine.

This building is accessible to the handicapped and designated parking is provided. If requested, at least one week before the meeting, warrants with large print can be available. Please call the Town Clerk's office at least one week before the Town Meeting at 508-576-8451.

## GLOSSARY OF TERMS

Appropriation: An authorization to make expenditures and to incur obligations for specific purposes. Town Meeting grants an appropriation and is usually limited in time and amount as to when it may be expended. Any part of the general appropriation not spent or encumbered by June 30th automatically reverts to surplus, which may become Free Cash. A specific appropriation is carried forward yearly until spent for the designated purpose or transferred by Town Meeting vote to another account.

Assessed Valuation: A valuation set upon real or personal property by the Board of Assessors as a basis for levying taxes.

Budget: A plan of financial operation consisting of an estimate of proposed expenditures for a given period and the means of financing them. The budget is voted at the Annual Town Meeting for the fiscal year beginning July 1st.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current year.

Cherry Sheet: An annual statement received from the Massachusetts Department of Revenue detailing estimated payments to the Town for the next fiscal year and the estimated state and county government charges payable by the Town. The Assessors, in setting the tax rate, use these amounts. The actual receipts and charges may vary from the estimates.

Community Preservation Act (CPA): The Town adopted the Community Preservation Act (CPA) in 2019. This Act allows the Town to collect up to a 3% surcharge (Plainville has voted 1%) on property tax bills (the funds can be matched up to 100% by the state when funds are available), which creates the Community Preservation Fund, to use for Community Preservation purposes. Each year, the town must appropriate, or reserve (but not necessarily spend), 10% of the funds for each of the three Community Preservation purposes: Open Space, Historic Resources, and Community Housing. The remaining 70% of the funds can be appropriated or reserved for any of the three purposes and for Recreation and/or for administration.

Debt or Capital Exclusion: The Town can assess taxes in excess of the levy limit by voting a debt or capital outlay exclusion. This amount does not become a permanent part of the levy limit base but allows the Town to assess taxes for a specific period in excess of the limit to pay debt service costs or capital expenditures.

Debt Service: Payment of interest and principal repayment to the Town's debt holders.

Excess Levy Capacity: The difference between the Town's tax levy limit and its actual tax levy for the current year. It is the additional tax levy that could be raised without asking for an override.

Fiscal Year: A 12-month period, commencing July 1 and ending June 30th, to which the annual budget applies. Fiscal years are often denoted FYXX with the last two numbers representing the calendar year in which it ends, for example, FY25 is the fiscal year ending June 30, 2025.

Free Cash: Free cash is the portion of the unreserved fund balance available for appropriation. It is not cash but rather is approximately the total of cash and receivables less current liabilities and earmarked reserves also reduced by reserves for uncollected taxes. This is also referred to as "available cash". The amount is certified annually by the Massachusetts Department of Revenue.

General Fund: This is the major town-owned fund, created with town receipts and charged with expenditures payable from revenues.

Grant: A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Line-Item Budget: A format of budgeting that organizes costs by type of expenditure such as expenses, equipment, and salaries.

New Growth: The amount of property tax revenue that the Town can add to its allowable tax levy due to new construction, alterations, subdivisions, or change of use, which increases the value of a parcel of land by more than certain amounts.

OPEB: Other Post-Employment Benefits. Benefits that an employee of the Town will receive in retirement. OPEB does not include pension benefits paid to the retired employee. Other benefits include insurance premiums, healthcare premiums, and deferred-compensation contractual arrangements.

Overlay: The amount set aside to allow for uncollected property taxes. An amount for the overlay is added to the appropriations and other charges. Overlay Surplus – see below.

Overlay Surplus: The unused amount of the overlay from prior years, which may be transferred, by a vote of the Town, to the reserve account or used for extraordinary items.

Override: An amount voted by the Town, which is permanently added to the levy limit. A majority vote of the Select Board allows an override question to be put on the ballot. Override questions must be presented in dollar terms, and the override's purpose must be specified. Overrides require a majority vote of approval by the Town.

Property Tax Levy: The amount produced by multiplying the assessed property valuation by the tax rate. The tax rate is expressed as "per thousand dollars" of assessed valuation.

Reserve Fund: Money set aside by Town Meeting to be allocated by the Finance Committee for extraordinary or unforeseen expenditures.

Stabilization Fund: A special reserve funded by Town Meeting for future expenditures.

Tax Classification Tax Allocation: Before setting the tax rate each year, the Select Board holds a classification hearing to determine the shares of the tax levy to be paid by each class of property in the community and whether to allow an open space discount, residential exemption, or small commercial exemption. The Assessors provide information about the impact of these options at the hearing. The decisions of the Select Board are reported to the Bureau of Accounts and are referred to as the "Classification Tax Allocation."

Tax Levy Limit: The maximum amount of the tax levy for a period under the restrictions of Proposition 2½. It is calculated as the prior year limit plus new growth plus 2.5% of the previous year levy limit.

## **Index of Articles for the Annual Town Meeting**

<b>Article</b>	<b>Purpose</b>	<b>Submitted By</b>	<b>Page</b>
<b>1</b>	Water Treatment Plant	Select Board	7
<b>2</b>	Repurpose Funds for the Water Treatment Plant	Finance Director	8
<b>3</b>	Repurpose Funds for the Library HVAC System	Finance Director	9
<b>4</b>	Bylaw Change (Section 115-1) Date of Town Meeting	Select Board	10
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<b>5</b>	Humphrey House Doors and Windows	Community Preservation Committee	10

# TOWN OF PLAINVILLE



Commonwealth of Massachusetts

## WARRANT FOR SPECIAL TOWN MEETING Monday, October 7, 2024

At 7:00 o'clock in the evening  
at the Beatrice H. Wood Elementary School, 72 Messenger Street

**ARTICLE 1:** To see if the Town will vote to appropriate the sum of \$25,600,000.00 to design, construct and equip a new water treatment plant facility including the payment of costs incidental or related thereto and all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; and to meet such appropriation to authorize the Treasurer, with the approval of the Select Board, to borrow up to \$25,600,000.00 under Massachusetts General Laws Chapter 44, Section 8(4) and/or Chapter 29C, or any other enabling authority, including by borrowing through the Massachusetts Clean Water Trust; and further that the Select Board are authorized to apply for American Rescue Plan Act (ARPA) funds through Norfolk County and The Commonwealth of Massachusetts, and for other grants, gifts, or donations for the purposes of this vote from federal, state, or private sources, and the said Select Board are hereby authorized to accept such American Rescue Plan Act (ARPA) funds through Norfolk County and The Commonwealth of Massachusetts, and any other grants, gifts or donations on behalf of the Town; or take any other action thereon or in relation thereto.

Requested by the Select Board

**The Town has made considerable progress in water quality management but continues to lag in capacity, relying on purchasing water treatment from the Town of North Attleborough to fill the deficit. The current water treatment plant is 33 years old and being run for more hours than originally designed. We have no redundancy should we suffer a failure. Additionally, water quality regulations require the Town to meet new restrictions on “forever chemicals,” known as PFAS. The authorization for the Town to construct a new treatment facility answers our demand for more water at a higher quality standard.**

**The Finance Committee unanimously recommends approval of this Article as the project will address issues related to the health and safety of our water supply, ensure capacity for future residential and commercial growth, and improve overall water quality.**

**ARTICLE 2:** To see if the Town will repurpose borrowed funds to reduce the cost of the water treatment project and/or the new well project that would otherwise be bonded for a like or similar purpose and term, specifically as follows:

Dept	Account Number 30-	Account Name	Balance
Water	450-3590-2003-0000	Wash & Bugbee Main ATM 6/3/19 ART12C \$2,500,000	\$ 742,766.16
Water	450-3590-0007-0000	Grove Main ATM 6/6/17 ART 36	282,217.23
Water	450-3590-2002-0000	GIS Devel & Implem Proj ATM 6/3/19 ART12C \$150,000	90,016.84
Water	450-3590-2105-0000	SCADA Upgrade & Improve ATM 7/13/20 ART 14 \$75,000	64,543.44
Sewer	440-3590-2101-0000	SCADA System Upgrades & Improve ATM 7/13/20 ART 14 \$50K	34,517.02
Sewer	440-3590-0004-0000	D&C Wash St Sewer Pump ATM 6/4/18-16A-5	3,267.57
Sewer	440-3590-0006-0000	SCADA Improvements ATM 6/4/18 ART 16A-7	754.05
Water	450-3590-2109-0000	Design Pleasant/Grove Water Main STM 12/12/2020 ART \$180,000	65,985.86
Water	450-3590-0005-0000	Hydrant Install/Replace ATM 6/6/16 art 29	42,834.20
Water	450-3590-2005-0000	Replace Utility Billing Software ATM 6/3/19 ART12D \$75,000	19,393.48
Water	450-3590-0000-0000	500K Water Project	14,402.32
Water	450-3590-2104-0000	WELL1 Pumphouse Roof Replace ATM 7/13/20 ART14-1 \$30,000	10,260.51
Water	450-3590-2102-0000	Turnpike Well 1 Satellite Design Permit & Construct	8,459.61
		ATM 7/13/20 ART 14-7 \$250,000	
Water	450-3590-2108-0000	Replace Sand Filter @ Turnpike Lake WTP	4,159.31
		ATM 12/12/2020 ART 5 \$75,000	
Water	450-3590-0010-0000	D&C School St Water Main Replacement ATM 6/4/18-16B-2	2,002.72
Water	450-3590-0009-0000	D&C Water Boosting Station ATM 6/4/18-16B-1	1,691.37
Water	450-3590-2101-0000	Well Building & Equipment Repairs ATM 7/13/20 ART 14-3 \$25,000	959.06
Water	450-3590-2007-0000	Engineer Turnpike Water Treatment Plant 12/2/19 ART 4	538.75
Water	450-3590-2103-0000	Well Mechanical Pump Rehab & Replacement	330.31
		ATM 7/13/20 ART 14-2 \$25,000.	
Water	450-3590-2001-0000	Replace F350 Utility Body Pickup ATM 6/3/19 ART12C \$47,000	134.29
Water	450-3590-2106-0000	EPA Risk Assess/Plan ATM 7/13/20 ART 14-5 \$115,000	40.29
<b>GRAND TOTAL</b>			<b>\$1,389,274.39</b>

or take any other action thereon or in relation thereto.

Requested by the Finance Director

**A town meeting vote is requested to close the borrowing accounts for completed capital projects and to repurpose the remaining balance to projects that would otherwise be bonded for a similar project for a similar length of time such as the water treatment plant and new well.**

**The Finance Committee unanimously recommends approval of this Article.**

**ARTICLE 3:** To see if the Town will transfer the amount of \$154,451.44 from available funds to cover part of the installation and related costs of a replacement HVAC system at the Library, specifically:

General Fund Account Number 30-	Account Name	Balance
122-3590-0002-0000	Study & Design TH & PS ATM 6/6/16 ART 35	\$ 44,821.39
422-3590-0000-0000	Salt Shed FY16 ATM 6/1/15 ART 37	26.38
300-3590-2002-0000	Jackson Lighting Improve ATM 6/3/19 ART 12B	37.60
220-3590-2001-0000	Fire Simulator STM 12/2/19 ART 11	83.12
210-3590-2001-0000	Cruiser (2) Replace STM 12/2019 ART 10	149.32
220-3590-0000-0000	Rescue Pumper ATM 6/07	232.20
422-3590-0006-0000	Eng Serv DEP Permits ATM 6/5/17 ART 22	271.20
650-3590-0000-0000	Tennis Court/Park ATM 6/5/17 ART 29	474.17
300-3590-0003-0000	Jackson Playground ATM 6/5/17 ART 35	568.84
300-3590-2003-0000	Wood Café Tables ATM 6/3/19 ART 12B	588.53
300-3590-0002-0000	Jackson Gym Roof ATM 6/5/17 ART 32	599.84
422-3590-0005-0000	Mirimichi Bridge Repair ATM 6/5/17 ART 27	949.69
220-3590-0002-0000	FF Turnout Gear ATM 6/6/18 ART a6A-4	1,327.13
210-3590-0000-0000	Portable Radios ATM 6/5/17 ART 30	1,505.14
300-3590-0001-0000	Jackson Parking Area ATM 6/5/17 ART 31	1,592.86
541-3590-0001-0000	COA Lower Parking Lot ATM 6/5/17 ART 28	2,191.11
422-3590-0004-0000	2 DPW Trucks FY18 ATM 6/5/17 ART 24	2,607.48
300-3590-2001-0000	Jackson Weatherize Improvement ATM 6/3/19 ART 12B	3,636.35
422-3590-0008-0000	Replace Front End Loader ATM 6/4/18 ART 16A-2	4,153.91
220-3590-0001-0000	Fire Engine ATM 6/5/17 ART 20	6,434.58
122-3590-2001-0000	Demo and Abate Former Town Hall STM 12/4/19 ART 5	9,003.46
122-3590-0004-0000	Feasibility Study Old Town Hall STM 11/26/18 ART 9	16,676.97
422-3590-2002-0000	Mirimichi Bridge Replacement ATM 6/3/19 ART12A	27,682.20
422-3590-0009-0000	Snow Tractor ATM 6/4/18 ART 16A-3	28,837.97
<b>GRAND TOTAL</b>		<b>\$154,451.44</b>

or take any other action thereto or in relation thereto.

Requested by the Town Administrator

**A vote is requested to close the borrowing accounts for completed capital projects and to repurpose the remaining balance for the Library HVAC project. The HVAC project is projected to cost \$300,000. The Federal American Rescue Plan Act (ARPA) will fund the remaining balance.**

**The Finance Committee unanimously recommends approval of this Article.**

**ARTICLE 4:** To see if the Town will vote to amend the Town Bylaws, Section 115-1 Date and time; location of the Annual Town Meeting to reconcile the Bylaw with the Town Charter, specifically as written in bold text below:

§ 115-1 Date and time; location.

All business, except the election of such officers, and the determination of such matters, as by law are required, to be elected or determined by ballot, shall be considered at the Annual Town Meeting which shall be called by the ~~Board of Selectmen~~ **Select Board** by means of a separate Warrant dedicated to such purposes. The Annual Town Meeting shall be held ~~on the first Monday in June, at 7:00 p.m. on the third Monday in May, at 7:00 p.m. unless the Select Board votes on or before December 31 of the preceding year to establish another date and/or time within the fourth quarter of the fiscal year~~ and any business still remaining to be addressed at the conclusion of said Monday's session of Town Meeting shall be adjourned to succeeding Wednesday and Monday evenings at 7:00 p.m. until all business has been concluded. The ~~Board of Selectmen~~ **Select Board** may, through a vote of the Board, call for the convening of an Annual or Special Town Meeting at a location beyond the geographic limits of the Town, provided that such location has been so delineated on the Warrant for the Meeting. Once convened, a meeting may be adjourned to another time and another location beyond the geographic limits of the Town only upon a motion by the ~~Board of Selectmen~~ **Select Board** to the members of the Town Meeting then in attendance whose majority vote in the affirmative shall be required.

or take any other action thereon or in relation thereto.

Requested by the Select Board

**This Article adds flexibility to the timing of the Town Meeting under the direction of the Select Board**

**ARTICLE 5:** To see if the Town, with the recommendation of the Community Preservation Committee, will vote to transfer and appropriate the following amounts from the Community Preservation Fund, pursuant to the Community Preservation Act:

- a. The sum of \$160,000 from the Community Preservation Act Fund Budgeted Reserve to design and construct a water supply line to the Plainville Athletic League Field located on Everett Skinner Road. Said sum is to be administered under the jurisdiction of the Department of Public Works.
- b. The sum of \$50,000, consisting of \$25,000 from the Community Preservation Act Fund Budgeted Reserve and \$25,000 from the Historic Preservation Reserve Account for the installation of new windows and/or doors at the historic James Humprey House, 136 South Street (in front of the Telford Park).

All funding is subject to the approval of the Community Preservation Committee prior to disbursement to any other administerial agency; or take any other action thereon or in relation thereto.

Requested by the Community Preservation Committee

**The Community Preservation Committee manages the Community Preservation Act Funds, which are being requested to finance two projects that benefit the Town.**

**The Finance Committee unanimously recommends approval of this Article.**

You are directed to serve this Warrant by posting copies thereof attested by you in writing in each of six public places in the Town at least fourteen days before the time for holding the meeting called for in the Warrant. Hereof fail not, and make due return of this Warrant, with your doings thereon, to the Town Clerk of said Town on or before the 20<sup>th</sup> day of September 2024.

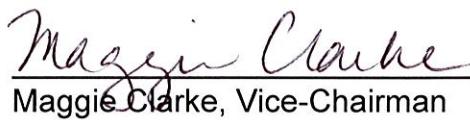
Given under our hands this 9 th day of September in the year of our Lord two thousand and twenty-four.

THE SELECT BOARD



Brian Kelly  
Brian Kelly, Chairman

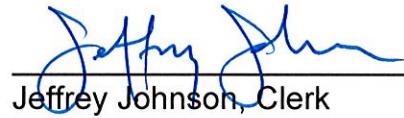
Attest:



Maggie Clarke  
Maggie Clarke, Vice-Chairman



Cynthia Bush  
Cynthia Bush, Town Clerk



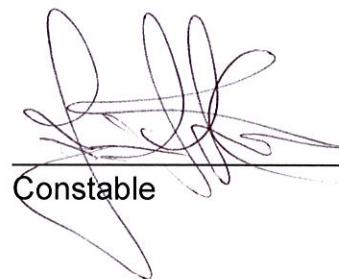
Jeffrey Johnson  
Jeffrey Johnson, Clerk



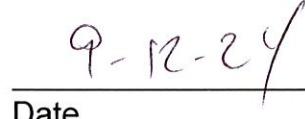
September 12, 2024  
Date

NORFOLK, SS.

Pursuant to the within Warrant, I have posted six (6) copies in six (6) locations within the Town and have returned one signed copy to the Town Clerk.



Constable



9-12-24  
Date

MAY REMOVE AFTER OCTOBER 8, 2024

## APPENDIX 1: Town Meeting Parliamentary Procedure

Parliamentary procedure has a long history. Originating in the early English Parliaments, it came to America with the first European settlers and became uniform in 1876 when Henry Robert published his manual, known as "Robert's Rules of Order." Our Town Meeting proceedings are governed by the rules contained in *"Town Meeting Time: A Handbook of Parliamentary Law"* except as modified by the Massachusetts General Laws, Chapters 39 and 43A.

Parliamentary procedure means that everyone may be heard and that decisions may be made without confusion. It also means democratic rule, flexibility, the protection of rights, and, most importantly, a fair hearing for everyone.

The basic parts of parliamentary procedure provide for the presentation of motions, the seconding or the expression of support of another's motion, an opportunity to debate, and the ability to make a decision.

There are five general types of motions:

- Main Motions: These introduce subjects for consideration.
- Subsidiary Motions: This motion changes how the main motion is handled. (They are voted on before the main motion.)
- Privileged Motions: These motions concern special or important matters unrelated to the pending business. In general, they are considered before other types of motions.
- Incidental Motions: These are questions of procedure that arise out of other motions, and they must be considered before the different motions.
- Motions that bring a question again before the assembly: These enable certain items to be reconsidered. In general, they are brought up when no business is pending.

Some questions relating to motions:

- Is it in order? Your motion must relate to the business at hand and be presented at the right time. It must not be obstructive, frivolous, or against the law.
- May I interrupt the speaker? Some motions are so important that the speaker may be interrupted to make them. The original speaker regains the floor after the interruption has been attended to.
- Do I need a second? Usually, yes. A second indicates that another member would like to consider your motion, and it prevents spending time on a question that interests only one person.
- Is it debatable? Parliamentary procedure guards the right to free and full debate on motions. However, some subsidiary or privileged and incidental motions are not debatable.
- Can it be amended? Striking out or inserting wording or both can change some motions. Amendments must relate to the subject as presented in the main motion.
- What vote is needed? Most require only a majority vote (more than half the members present and voting). However, motions concerning the rights of the town meeting, borrowing, and some other miscellaneous subjects may require "supermajorities" of 3/4 or 9/10, depending on the applicable state law.
- Can it be reconsidered? Some motions can be debated again and voted to allow members to change their minds. The motion to reconsider must come from the "winning" side.

How Do I Present My Motion?

Obtain the Floor:

- Wait until the previous speaker is finished.
- Rise and address the Moderator. Say, "Mr. Moderator."
- Wait until you are recognized.
- State your name and address for the record.

Make your motion (motions must be submitted in writing to the Town Moderator):

- Speak clearly and concisely.
- State your motion affirmatively. Say, "I move that we do...." Instead of "I move that we do not..."
- Stay on the subject and avoid personal attacks.

You wait for a second:

- Another member will say, “I second the motion.”
- Or the Moderator will call for a second.
- If there is no second, your motion will not be considered. (Motions made at the direction of a board or committee (more than one person) do not require a second.)

The Moderator states your motion:

- The Moderator must say, “It is moved and seconded that we...”
- After this happens, debate or voting can occur.
- Your motion is now “assembly property,” and you can’t change it without the body’s consent.

You expand on your motion:

- As the person who made the motion, you are allowed to speak first.
- Direct all comments to the Moderator
- Keep to the time limit for speaking.
- You may speak again after all other speakers are finished.
- You may speak a third time by a motion to suspend the rules with a 2/3 vote.

The Moderator puts the question:

- The Moderator asks, “Are you ready for the question?”
- If there is no more debate, or if a motion to stop debate is adopted, a vote is taken.
- The Moderator announces the result.

The method of voting on a motion:

- Voice: The Moderator asks those in favor to say “aye” and those opposed to say “no.” A member may move for an exact count.
- General Consent: When a motion isn’t likely to be opposed, the chair says, “If there is no objection...” Members show consent by their silence. If someone says, “I object,” the matter must be put to a vote.
- Show of hands: Members raise their hands to verify a voice vote, or as an alternative to it. This does not require a count. A member may move for an exact count.
- Ballot: Members write their vote on a slip of paper, and this is done when secrecy is desired.

More Motions:

A motion to lay on the table: This motion is used to lay something aside temporarily to take care of more urgent matters. It should not be used to prevent debate or to kill a question. Members can “take from the table” a motion for reconsideration. This must happen by the end of the town meeting.

A motion to indefinitely postpone: This is a parliamentary strategy. It allows members to dispose of a motion without making a decision for or against. This is useful in a badly chosen main motion for which either a “yes” or “no” vote would have undesirable consequences.

**APPENDIX 2:** Finance Committee's Recommendations (Sources of Funds)

<i><b>Article</b></i>	<i><b>Department</b></i>	<i><b>Description</b></i>	<i><b>Request</b></i>	<i><b>Finance Committee Recommends</b></i>	<i><b>Source of Funds</b></i>		
					<i><b>Bond</b></i>	<i><b>Transfer</b></i>	<i><b>CPA</b></i>
<b>1</b>	Select Board	Water Treatment Plant	\$ 25,600,000	\$ 25,600,000	\$ 25,600,000		
<b>2</b>	Finance Director	Repurpose Funds for the Water Treatment Plant	1,389,274	1,389,274		1,389,274	
<b>3</b>	Finance Director	Repurpose Funds for the Library HVAC System	154,451	154,451		154,451	
<b>4</b>	Select Board	Bylaw Change (Section 115-1 Date of Town Meeting)	-	-			
<b>5</b>	CPC	PAL Field Water Line Extension	160,000	160,000			160,000
		Humphrey House Doors and Windows	50,000	50,000			50,000
			<b>\$ 27,353,726</b>	<b>\$ 27,353,726</b>	<b>\$ 25,600,000</b>	<b>\$ 1,543,726</b>	<b>\$ 210,000</b>