

TOWN CLERK
PLAINVILLE
RECEIVED

2023 OCT 31 AM 11:34



MEETING MINUTES

BOARD: Taxation Aid Committee
MEETING DATE: September 19, 2023
Time: 4:30 pm

Members in attendance:

Rick Guillette, Chair
Janet Jannell, Town Treasurer-Collector
Pat Stewart, Board of Assessors Chair

1. Meeting Called to Order: **At 4:50 pm**
2. Roll Call: **As noted above.**
3. Minutes of Previous Meeting:
Ms. Stewart moved that we accept meeting minutes for 8/21/2023 as written. Seconded by Ms. Jannell. Passed unanimously.
4. Old Business:
 - a. Remaining Fund Amount:
The fund balance is \$7923 up to today.
 - b. Research integrated excise tax message
No progress.
 - c. Select Board News and Announcements
Our submittal was read at the August 28 Select Board meeting.
 - f. Direct mailing for community groups and businesses
Mr. Guillette reported that we mailed 36 letters to the community groups (not businesses).
 - g. Web site modification:
Mr. Guillette submitted a second group of changes for our web site, ordering donations and applications before administrative text.
 - h. Press Release for applications availability
Mr. Guillette reported that this press release was distributed on Aug. 28 by our PR firm. The articles have still not shown up in our news outlets.
5. New Business:
 - a. Sep 18 info meeting at the Senior Center
 - i. **Mr. Guillette reported that he provided an overview of the Plainville Work-off program and the Tax Relief Fund. John Groh (Principal Assessor) provided an overview of the exemption programs and followed up with one-on-one sessions with**

attendees. Joe Feroce (AARP) provided an overview of the MA Senior Circuit Breaker income tax credit. The meeting had only about 7 attendees.

- ii. Mr. Groh suggested to Ms. Stewart that next year, we should have a table set up at the Senior Center instead. We all agreed.
 - iii. Mr. Guillette reported that he polled the audience to ask if they would prefer increasing the grant amount next year or increasing the income limits, thereby increasing eligible seniors. The preference for increased income limits was unanimous.
 - iv. Mr. Guillette asked Christine Higgins (COA Director) if she would be interested in a joint mailing to all seniors describing the information presented at this meeting. She said the COA was very busy now and she would consider this later.
 - v. COA membership
Ms. Jannell reported that she reached out to Christine Higgins about COA membership on our committee. She has not responded yet.
- b. Donor file as of Sep 30.
Mr. Guillette reported that he will be looking for the Donor file as of Sep 30 for Thank You letters.
 - c. Upcoming tasks (Roadmap) (Rick Guillette)
The consensus was that tasks scheduled for next month is sufficient.

6. Committee's business not anticipated by the Chair 48 hours prior to this meeting:
none
7. Schedule next meeting: **We scheduled our next meeting for October 19 at 4:30 pm.**
8. Adjournment: **Mr. Guillette motioned to adjourn at 5:12 pm. Ms. Stewart seconded the motion. Passed unanimously.**