

Keep Plainville Beautiful Committee
Minutes of January 9, 2023

TOWN CLERK
PLAINVILLE
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2023 FEB -7 PM 2:18

Meeting was called to order at 7:03 PM by John Wegiel

Committee Members Present: Lindsay Ferreira, Tom McHugh, Terri Murphy, John Wegiel, Ashley Eisele

Town Members Present: 1

- The Committee discussed the visit from Neil on 11/28/22. Terri since has emailed with Neil who shared an email from Mike McCarthy (Keep Mansfield Beautiful Treasurer) stating that they applied for a Federal ID# in the community/volunteer group category for banking purposes only. Terri to ask Janet if she sees any objections to us setting up a similar account in addition to the account we have already set up. We would need to determine if we have to file taxes and if donations would be tax deductible.
- The Spring Clean Up was discussed. We think we'll hold it for a month and volunteers can leave the trash on Tom's trailer which we hope to park (with our sign on it) at the dump on Mondays and Saturdays (regular recycle center days). We need to set up registration early and have the supply bundles ready. Terri will ask Deb if leaving the trailer is ok. Terri to ask Neil when the Mansfield Spring Clean Up will take place.
 - We can have the kick-off with the supply bundles and the wrap up with (donated) pizza
- Tom to reply to the email from Thermo Fisher regarding possible sponsorship and other ways they can get involved.
- Terri to send an email blast to all businesses for which we have email addresses (203) asking for sponsorship. We will wait to print out letters until after we see how the email effort goes.
- Regarding printing and mailing our letter, we can use the copy machine and do not have to reimburse out of our account. The same applies to postage. Mailing seals are cheaper (\$5.84 for 600 seals). Two seals are needed per mailing. When using seals, the sheets would have to be single sided.
- Terri obtained a list of all property owners from the Assessor's Dept. HMEA has agreed to clean up the outside of certain properties close to their location. We need to ask permission from the property owners. We also need to determine if liability insurance is required or if a waiver would release any liability. Terri to follow up.
- Jenn will reach out to Tri County the following day regarding t-shirt costs for clean-up.
- Regarding the Papa Gino's fundraiser, we will go forward with it to see how much we can earn. We prefer a Thursday eve. Lindsay to reach out to secure a date. Once we have a date, we have to blast ads, email schools and maybe print flyers to send home with the kids.
- We discussed the Sun Moon Festival. We can "co-sponsor" the event. We can go early and line the path with glow sticks. It takes place 2/4 – 6:30-8:30. The rain date is 2/5. We can talk to Jenn about whether the Girl Scouts will be involved.
- Tom attended the Friends of Mirimichi meeting and discussed lake clean-up, etc.
- Regarding expenses, reimbursements can be signed by the Treasurer but Lou will have to be her back-up. If items are purchased with credit cards, original receipts and the credit card statement are required b/c there are no names on the receipt. Expenses are fiscal (7/1-6/30) not calendar.

General Business

- Terri spoke to Dennis regarding liability related to having landscapers weed whack/clean-up islands. He is not sure and would have to ask the town. If contractors have Certificate of Liability and Certificate of Compensation (if there are employees) is that enough?
- Tom spoke to Bigbelly (smart trash) and they have the Town Park solar trash bin in their system. It was given to the town as a grant. He will f/u to see if we can get it repaired. He also got pricing for new bins. He spoke to John T. and discussed the possibility of using CPA funds (out of recreation) for new barrels.
- Tom started to build a website using Wix. Funds would be needed to purchase a domain.
- Next meeting will take place 2/6/23 at 7:00 PM.
- Tom McHugh made a motion to adjourn at 8:42. The motion was seconded by Ashley Eisele, all in favor.

Approved 2/6/23
Lindsay Fenner