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**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE PLAINVILLE TOWN CLERK**

BOARD: Taxation Aid Committee
PURPOSE: Monthly
MEETING DATE: July 17, 2023
TIME: 4:30pm
REQUESTED BY: Richard Guillette

This meeting will be held at Plainville Town Hall Room # 140

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING (EXCLUDING SATURDAYS, SUNDAYS, AND HOLIDAYS – MONDAY MEETINGS MUST BE POSTED BY THE PRIOR THURSDAY). (In accordance with M.G.L. Chapter 30A Sect. 18-25)

AGENDA

1. Meeting Called to Order
2. Roll Call
3. Minutes of Previous Meetings: 6/15/2023
4. Old Business:
 - a. Remaining Fund Amount (Jan Jannell)
 - b. Research integrated excise tax message (Jan Jannell)
 - c. Donor file up to Jun 30 for Thank You letters (Rick Guillette)
 - d. North TV appearance (Rick Guillette)
 - e. Prepare Select Board News & Announcements (Jan Jannell)
 - f. Direct mailing for community groups and businesses (Rick)
 - g. Update web site (Rick)
5. New Business:
 - a. Prepare email (News Flash, Facebook, Nextdoor) - Applications (Rick Guillette)
 - b. Upcoming Tasks (Roadmap) (Rick Guillette)
6. Committee's business not anticipated by the Chair 48 hours prior to this meeting:
7. Schedule next meeting – Monday August 21 (confirm)
8. Adjournment