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**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE PLAINVILLE TOWN CLERK**

BOARD: Taxation Aid Committee
PURPOSE: Monthly
MEETING DATE: May 15, 2023
TIME: 4:30pm
REQUESTED BY: Richard Guillette

This meeting will be held at Plainville Town Hall Room # 140

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING (EXCLUDING SATURDAYS, SUNDAYS, AND HOLIDAYS – MONDAY MEETINGS MUST BE POSTED BY THE PRIOR THURSDAY). (In accordance with M.G.L. Chapter 30A Sect. 18-25)

AGENDA

1. Meeting Called to Order
2. Roll Call
3. Minutes of Previous Meetings: 4/18/2022
4. Old Business:
 - a. Remaining Fund Amount (Jan Jannell)
 - b. Senior Center Newsletter (Rick Guillette)
 - c. Mass email (Newsflash, Facebook, Nextdoor) - Donations (Rick Guillette)
 - d. Research integrated excise tax message (Jan Jannell)
 - e. Update web site (All)
 - f. Applications and flyers (Jan Janell, Rick Guillette)
 - g. PR Article – Donations (Jan Jannell)
 - h. Communications Plan (Rick Guillette)
5. New Business:
 - a. Tax bill insert text changes if any (Rick Guillette)
 - b. Distribute applications & flyers (Rick Guillette)
 - c. Upcoming Tasks (Roadmap) (Rick Guillette)
6. Committee's business not anticipated by the Chair 48 hours prior to this meeting:
7. Schedule next meeting – Thursday June 15 (confirm)
8. Adjournment