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**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE PLAINVILLE TOWN CLERK**

BOARD: Taxation Aid Committee
PURPOSE: Monthly
MEETING DATE: April 18, 2023
TIME: 4:30pm
REQUESTED BY: Richard Guillette

This meeting will be held at Plainville Town Hall Room # 140

ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING (EXCLUDING SATURDAYS, SUNDAYS, AND HOLIDAYS – MONDAY MEETINGS MUST BE POSTED BY THE PRIOR THURSDAY). (In accordance with M.G.L. Chapter 30A Sect. 18-25)

AGENDA

1. Meeting Called to Order
2. Roll Call
3. Minutes of Previous Meetings: 3/20/2022
4. Old Business:
 - a. Remaining Fund Amount (Jan Jannell)
 - b. Senior Center Newsletter (Rick Guillette)
 - c. Mass email (Newsflash, Facebook, Nextdoor) - Donations (Rick Guillette)
 - d. Thank-You letters up to Mar 31 (Rick Guillette)
 - e. Research integrated excise tax message (Jan Jannell)
5. New Business:
 - a. Reorganization
 - b. Update web site
 - c. Revise application & flyer
 - d. PR article - donations
 - e. Communications plan
 - f. Upcoming tasks (Roadmap)
6. Committee's business not anticipated by the Chair 48 hours prior to this meeting:
7. Schedule next meeting – Monday May 15 (confirm)
8. Adjournment